

**Draft Minutes of Meeting  
BOARD FOR CONTRACTORS  
INFORMAL FACT-FINDING CONFERENCES  
March 13, 2012**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Kristin Marie Clay, Presiding Officer presided. No Board members were present.

No Staff members appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

1. Dong Soo Choi  
File Number 2012-00263 (KOR)  
**NO DECISION MADE**

A-Dong Soo Choi (via telephone)  
W-Don Kim

2. Dong Soo Choi  
File Number 2012-00286 (KOR)  
(companion to file 2012-00263)  
**NO DECISION MADE**

A-Dong Soo Choi (via telephone)  
W-Don Kim

The meeting adjourned at 12:50 p.m.

Board for Contractors

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Troy Smith, Chairman

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Gordon N. Dixon, Secretary

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Custodian of Records